
SAVE

SENIORS ADD VALUABLE EXPERIENCE

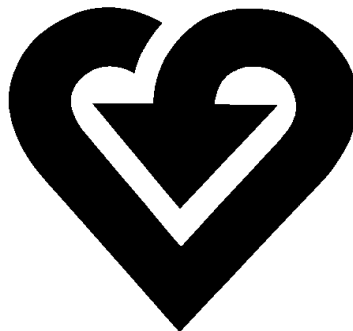


Danbury Seniors serving our community while earning real estate tax credits.

**2010 – 2011
APPLICATION AND INFORMATION**

The Volunteer Center

serving Western Connecticut



58 Division Street, Danbury, CT 06810
(203) 797-1154 Fax (203) 797-1194
Website: www.volunteerdanbury.org
e-mail: SAVE@volunteerdanbury.org



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810
www.danbury-ct.gov

MARK D. BOUGHTON
MAYOR
m.boughton@ci.danbury.ct.us

(203) 797-4511
FAX (203) 796-1666

Dear Danbury residents,

Thank you for considering the S.A.V.E. program. This program was created two years ago to provide vital relief for our senior residents. Many older Danbury residents on fixed incomes are experiencing financial difficulty as costs mount but income remains static. I know seniors enjoy living in Danbury, and the S.A.V.E. (Seniors Add Valuable Experience) program will help keep you here.

Last year, at my urging the Danbury Common Council approved this exciting new initiative to assist seniors with their property taxes while providing them with an opportunity to give back to their community. S.A.V.E. will connect seniors with volunteer jobs in various city agencies and non-profit organizations in exchange for a credit on next year's property tax bill. In today's tough economy tax relief goes a long way.

The city has again partnered with The Volunteer Center serving Western Connecticut to administer this program. Together with other tax credits the S.A.V.E. program can offer our seniors additional peace of mind. To find out more about the program and to apply, please review this booklet.

Sincerely,

A handwritten signature in black ink, appearing to read "M. D. Boughton".

Mark D. Boughton
Mayor

General Program Information

The **S.A.V.E. Program** connects Danbury senior homeowners with volunteer service in Danbury City Departments and Nonprofit Agencies. The program began in July 2008 and is administered The Volunteer Center serving Western Connecticut for the City of Danbury.

Senior program participants will receive up to a \$600 property tax credit for next year (2011-2012) after the completion of 100 hours of service by June 30, 2011.

S.A.V.E. is open to qualifying Danbury residential homeowners ages 65 and above, with the following income limits:

For a single person, applicants must have an annual income from all sources of no more than \$55,000.

For a married person, applicants must have an annual income from all sources of no more than \$62,200.

By law, you are required to pay 25% of your real estate taxes and must be up to date with your tax payments to participate in the **S.A.V.E. Program**.

**ONLY ONE PERSON per household is eligible.
All information regarding income will be kept strictly confidential.**

If you are currently receiving senior tax credits through other programs, you must check with the Danbury Tax Assessor's Office for your **S.A.V.E.** eligibility.

Placements are based on the skills and interests of the applicant, the applicant's ability to perform all duties and responsibilities of the placement, as well as on the needs of City Departments and Danbury Nonprofits.

Applicants have the right to refuse placements, as does each City Department or Nonprofit. However, each applicant will be given a maximum of three interviews. If none of these are accepted, there can be no guarantee of other placement.

Service tasks may include clerical duties, such as typing, filing, answering phones and similar administrative support, as well as light maintenance work, either indoors or outdoors. In addition, seniors with specialized skills including, but not limited to, engineering, electrical, mechanical and technical expertise are encouraged to participate.

How do I know if I qualify to apply for the **S.A.V.E. Program**?

1. **YES** **NO**

I was born in 1945 or prior. (You are currently 65 or older).

2. **YES** **NO**

I am a Danbury residential homeowner. You must be occupying the property to be eligible.

3. **YES** **NO**

I am single AND can document that my annual income from all sources is under \$55,000.

OR

- YES** **NO**

I am married AND can document that our annual income from all sources is under \$62,200.

4. **YES** **NO**

I have transportation to work.

Cut off date to apply for this Program is March 15, 2011.

If you have answered **YES** to all of these questions
YOU QUALIFY TO APPLY!

By law, you are required to pay 25% of your real estate tax bill and must be current with your tax payments to participate in the **S.A.V.E. Program**.

If you are currently receiving senior tax credits through other programs, you must check with the Danbury Tax Assessor's Office for your **S.A.V.E.** eligibility.

Steps for **S.A.V.E. Program** Success

- Complete and sign the **S.A.V.E.** application. (**FORM #1** – page 6 of this packet)
- Bring the following documentation with your application:
2009 Federal Income Tax Return
and/or all income verifying documents, such as:
1099, interest statements and W2 forms
- Go to the Tax Assessor's Office in City Hall with your application packet and income documents to be qualified for the **S.A.V.E. Program**.
- Complete and sign the **S.A.V.E.** volunteer form. (**FORM #2** – page 7 of this packet)
- Call The Volunteer Center at **203 797-1154** to schedule your in-person interview. Bring your **S.A.V.E.** application packet with you to your interview.
- The Volunteer Center will give you a volunteer assignment with a Danbury City Department and/or a Danbury nonprofit agency.
- Call the contact person at the Danbury City Department or Nonprofit and schedule an appointment to visit and begin your volunteer hours.
- Get a copy of your monthly time card that has been submitted to The Volunteer Center from your supervisor (for your own records).
- Complete 100 hours of volunteer service and report back to The Volunteer Center by June 30, 2011 with all of your time cards.**
- A tax credit of **up to \$600.00** per household will be applied to your 2011-2012 real estate taxes.



FORM #1 --- APPLICATION

2010 GRAND LIST

NAME: Last _____ First _____ Mi _____ Social Security No. _____

SPOUSE: Last _____ First _____ Mi _____ Social Security No. _____

MAILING ADDRESS: _____
No. and Street City State Zip

Telephone No. _____ **Marital Status:** Married Single
(circle one)

QUALIFYING INCOME (INCOME FROM ALL SOURCES FOR LAST CALENDAR YEAR):

GROSS INCOME: Examples: Wages, Bonuses, Commissions, Fees, Gratuities, Payment for Jury Duty (excluding travel allowance), Lottery winnings, Taxable portion of Annuities and Pensions (including Veteran's), Taxable portion of IRA's, Interest, Dividends, Net rent or proceeds from sales of property, etc. If you are required to file a Federal Income Tax Return, enter the amount of Adjusted Gross Income plus any other income and attach a copy of the return to this application. \$ _____

NON-TAXABLE INTEREST- Example: Interest from Tax Exempt Government Bonds \$ _____

SOCIAL SECURITY OR RAILROAD RETIREMENT INCOME - (Gross Amount) \$ _____

ANY INCOME NOT REFLECTED IN THE ABOVE - Examples: Federal Supplemental Security Income, State of Connecticut public assistance payments, General Assistance, Veteran's Pensions, Veteran's Disability Payments, and any other income not listed above. \$ _____

TOTAL \$ _____

APPLICANTS AFFIDAVIT - The Applicant herein claims a property tax exemption under provisions of the General Statutes, deposes that the above statements are true and complete and that he/she is not receiving a State exemption in accordance with Section 12-81g in any other town or city. The signature below indicates that this affidavit has been read and understood. Participation in the S.A.V.E. Program will remain in effect until such time that either party provides written notice to the other.
SIGNATURE OF APPLICANT OR AUTHORIZED AGENT
X _____ Date signed _____

FOR ASSESSORS USE ONLY

Assessor's Lot No. _____ Gross Assessment _____

Dates Worked: _____ Date of Birth: _____

Total # of hours worked: _____ Amount Granted _____

ASSESSOR'S AFFIDAVIT

_____ I am satisfied that the above named applicant meets all the necessary statutory requirements

_____ This claim is disallowed for the following reason: _____

SIGNATURE OF ASSESSOR OR ASSESSOR'S STAFF _____ **Date** _____



FORM #2 -- VOLUNTEER FORM - Page 1

Name : _____
 Address: _____
 Telephone #: _____ Cell #: _____
 Birthdate: _____ e-mail: _____

	YES	NO
Are you 65 years old or older?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have your own transportation to work?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have special needs to be considered to volunteer?	<input type="checkbox"/>	<input type="checkbox"/>
Can you work hours between 8:00AM & 5:00PM?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of any offense other than a minor traffic violation or juvenile offences? (Note: Conviction is not necessarily disqualifying. The City of Danbury will consider the nature of the crime and its relationship to the volunteer opportunity being applied for, information concerning rehabilitation and the amount of time elapsed since the conviction or release of custody).	<input type="checkbox"/>	<input type="checkbox"/>
	If yes, give details and dates of convictions _____ _____ _____	

An applicant is not required to disclose the existence of any arrest, criminal charge or conviction which has been erased under CT law. The criminal records subject to erasure under CT law are records pertaining to a finding of delinquency or that a child was a member of a family with service needs, an adjudication as a youthful offender, a criminal charge that has been dismissed or nolle, a criminal charge for which the person has been found not guilty or a conviction for which the person received an absolute pardon; and any person whose criminal record has been erased under CT law shall be deemed to have never been arrested within the meaning of the CT general statues with respect to the proceedings so erased and may so swear under oath.

AREAS OF YOUR INTEREST-- Check all that apply

<input type="checkbox"/> Animals	<input type="checkbox"/> Health
<input type="checkbox"/> Arts & Culture	<input type="checkbox"/> Homelessness
<input type="checkbox"/> Children & Youth	<input type="checkbox"/> Human Services
<input type="checkbox"/> Advocacy & Human Rights	<input type="checkbox"/> Literacy
<input type="checkbox"/> Civic & Community	<input type="checkbox"/> Mental Health
<input type="checkbox"/> Disabilities	<input type="checkbox"/> Mentoring Services
<input type="checkbox"/> Education	<input type="checkbox"/> Women's
<input type="checkbox"/> Other:	

FORM #2 -- VOLUNTEER FORM - Page 2

Name :

SKILLS -- Check all that apply

- | | |
|------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Bookkeeping | <input type="checkbox"/> Management |
| <input type="checkbox"/> Business Management | <input type="checkbox"/> Office /Clerical |
| <input type="checkbox"/> Carpentry | <input type="checkbox"/> Organizational |
| <input type="checkbox"/> Computer and Software | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Public Speaking |
| <input type="checkbox"/> Electrical/Mechanical | <input type="checkbox"/> Repair and Maintenance |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Sales |
| <input type="checkbox"/> Gardening | <input type="checkbox"/> Training |
| <input type="checkbox"/> Other: | |

I understand that placements are based on my skills and interests and on the needs of City Departments and Danbury Nonprofits. I have the right to refuse placements, as does each City Department head or Nonprofit. However, I will be given a maximum of three interviews. If none of these are accepted, there can be no guarantee of other placement. I agree to follow all the rules and regulations of the department /agency I am placed with, including confidentiality of the information I am privy to while volunteering.

Signature _____

Date _____

FOR OFFICE USE:

AGENCY PLACEMENT:

CONTACT:

JOB DESCRIPTION:

START DATE:

END DATE:

HOURS COMPLETED: